



Foothill Transit

**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
FOOTHILL TRANSIT GOVERNING BOARD**

**FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 S. VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790**

**Friday, January 26, 2024
8:30 a.m.**

1. CALL TO ORDER

The meeting was called to order by Chair Moss at 8.33 a.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Moss.

3. ROLL CALL

Roll call was taken by Christina Lopez, Board Secretary.

Present: Member Corey Calaycay, Member Victor Preciado, Member Emmett Badar, Member Edward Alvarez, Member Gary Boyer, Member Rosario Diaz, Member Richard Barakat, Member Becky Shevlin, Member Felicia Williams, Member Fernando Vizcarra, Member Steve Tye, Member Jessica Ancona, Member Cory Moss, Member Hector Delgado, Member Cynthia Sternquist, Member Dr. John P. Lloyd

Absent: Member Rick Crosby, Member Linda Freedman, Member Daniel Damian, Member Walt Allen, Member Larry G. Burrola, Member Eileen Wang, Member Cesar Garcia, Member Valerie Munoz

4. CONFIRMATION OF AGENDA BY CHAIR AND CHIEF EXECUTIVE OFFICER

After discussion, by Common Consent, the Chair and Chief Executive Officer confirmed the agenda as presented.



5. **PRESENTATIONS**

5.1. Introduction of Foothill Transit Business Partners

There were no presentations by Foothill Transit business partners.

5.2. Contractors' Employee Recognition

Doug Brockwell, General Manager, introduced the Pomona location Keolis employees of the month.

Virginia Macias - Employee of the Month
Ana Becerra - Operator of the Month

Shawn Chavira, General Manager, introduced the Arcadia location Transdev employees of the month.

Angel Martinez - Employee of the Month
Lisa Moore - Operator of the Month

Araceli Lopez, Transit Store General Manager, introduced the Transdev Transit Stores & Facilities employees of the quarter.

Ricardo Ronces- Employee of the Quarter
Yonic Guzman - Employee of the Quarter

After discussion, by Common Consent, and there being no objection, the Board recognized the operators and employees of the month.

6. **GENERAL PUBLIC COMMENT**

No members of the public addressed the Foothill Transit Governing Board.

CONSENT CALENDAR

There was no Public Comment on the Consent Calendar. The Executive Board received and filed items 8 through 10.

7. **APPROVAL OF MINUTES FOR THE ANNUAL GOVERNING BOARD MEETING OF MAY 23, 2023**

Motion by Vice Chair Shevlin, second by Member Lloyd, to approve. Motion carried 16-0.

8. **DECEMBER 2023 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY**

Recommendation: Receive and file the Financial Statements and Investment Summary year-to-date report through December 31, 2023. The attached Financial Statements and Investment Report summarize Foothill Transit's unaudited operations and financial condition as of December 31, 2023, for the fiscal year ending June 30, 2024.

The Governing Board received and filed the December 2023 Financial Statements and Investment Summary.

9. **FISCAL YEAR 2024 SECOND QUARTER BUDGET UPDATE**

Recommendation: Receive and file the Fiscal Year 2024 Second Quarter Budget Update.

The Governing Board received and filed the Fiscal Year 2024 Second Quarter Budget Update.

10. **FISCAL YEAR 2023 ANNUAL COMPREHENSIVE FINANCIAL AUDIT REPORT RESULTS**

Recommendation: Receive and file the Fiscal Year 2023 financial and compliance audit results. The Annual Comprehensive Financial Report (ACFR) including the auditor's opinions has been provided for you as a separate attachment.

The Governing Board received and filed the Fiscal Year 2023 Annual Comprehensive Financial Audit Report Results.

11. **SAN GABRIEL VALLEY TRANSIT FEASIBILITY STUDY**

Recommendation: Receive and file the San Gabriel Valley Council of Governments San Gabriel Valley Transit Feasibility Study Update.

CEO Doran Barnes requested that item 11 be pulled from the Consent Calendar for presentation. Director of Planning Joe Raquel introduced San Gabriel Valley Council of Governments (SGVCOG) Manager of Transportation Roy Choi and Brent Ogden the technical consultant with Kimley-Horn. Mr. Choi reported that the SGVCOG has spent over 2 years on the study. The study is currently in the planning and feasibility phase. Mr. Ogden reported on the study objectives, the study timeline, bus rapid transit elements, and the next steps.

Staff and presenters responded to comments and questions from Governing Board Members. The Governing Board received and filed the San Gabriel Valley Transit Feasibility Study presentation.

12. **FOOTHILL TRANSIT CODE OF CONDUCT POLICY UPDATE**

Recommendation: Receive and file the update on Foothill Transit Code of Conduct Policy.

Chief of Safety and Security John Curley presented an update on the code of conduct policy that was adopted by the Executive Board in August 2023. He reported on the purpose of the policy, implementation, and the supplemental contract with the Los Angeles County Sheriff's Department. Mr. Curley introduced Capitan Tony Cortina with the West Covina Police Department who provided the law enforcement prospective on working in partnership with Foothill Transit.

Staff responded to comments and questions from the Governing Board. The Governing Board received and filed the Foothill Transit Code of Conduct Policy presentation.

13. **CHIEF EXECUTIVE OFFICER COMMENT**

Comments by Mr. Doran J. Barnes, Chief Executive Officer, Foothill Transit.

Mr. Barnes reported the following:

- Foothill Transit provided Rose Bowl shuttle service on January 1, 2024. Transported approximately ten percent of attendees to and from the Rose Bowl.
- Foothill Transit Executive Board Strategic Planning Workshop is scheduled for March 1, 2024
- The next Governing Board Meeting is scheduled for March 29, 2024 at 8:30 a.m.
- Foothill Transit Bus Roadeo is scheduled for Saturday, March 2, 2024.

14. **BOARD MEMBER COMMENT**

Comments by Members of the Foothill Transit Governing Board.

- Member Barakat expressed concern over the low attendance by Governing Board Members. He stated that it might be due to the later start time of 8:30 a.m. CEO Doran Barnes stated that staff would survey the Governing Board.



- Member Sternquist announced that this would be Member Vizcarra's last Foothill Transit meeting. He will be retiring from public office.

15. **ADJOURNMENT**

Adjournment for the January 26, 2024 Foothill Transit Governing Board Meeting.

There being no further business, the Foothill Transit Governing Board meeting adjourned at 9:41 a.m.

Prepared by:

A handwritten signature in blue ink that reads "Christina Lopez". The signature is written in a cursive style and is positioned above a horizontal line.

Christina Lopez, Board Secretary

Approved on: 03/29/2024